

It is the policy of Ellis Patents Ltd to design, test, manufacture and supply plastic components, cable cleats and cable management accessories, to provide exceptional customer satisfaction by delivering market leading quality assured products, on time with a high level of support and customer service.

A Business Management System (BMS) has been established to conform to and be maintained to the International Standard, BS EN ISO9001:2015. The BMS delivers the structure for the Quality Management, Health & Safety and Environmental management systems.

This will be achieved through:

- Managing the BMS and the company's objectives and their conclusion by; strong leadership, the appropriate resource, risk management, clear responsibilities and communication.
- The commitment to give excellent staff welfare through, investment, facilities and training to attain a high level of employee morale.
- Procedures, instructions, safe systems of work, documents and records
- Reducing the incidence of customer concerns
- Continuous improvement
- The management of all interested parties, compliance to legislation, customer specific requirements, product standards and certifications
- The company's corporate social responsibility (CSR) policy.

This policy shall be:

- Communicated to all persons working for or on behalf of the organisation to ensure that they are made aware of their obligations.
- Made available to the public and interested parties on request and is published on the company website.
- Reviewed periodically to ensure that it remains relevant to the objectives of the organisation.

Signed:

Date: 6<sup>th</sup> November 2020



Danny Macfarlane  
Managing Director